## PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board welcomes citizens of the district to attend its sessions so they may become better acquainted with the operation and programs of the schools.

In order to assure that citizens who wish to appear before the Board may be heard, and at the same time, allowing the board to conduct its meetings properly and efficiently, the following procedures shall be used.

- 1. Any individual who desires to speak about an item on the agenda, is asked to present the Community Input form to the superintendent, the business manager or the Board president. The request may be communicated orally prior to the meeting, in the written form, or by a raised hand during the meeting.
- 2. Persons who wish to speak about an item that is not on the agenda, are asked to present such request to the superintendent or the Board president, prior to the beginning of the meeting by completing the Community Input form. Persons who present such a request will be allowed to speak about the topic before the meeting is adjourned.
- 3. Citizens, who desire Board action on an item, will submit the item to the superintendent's office at least 10 days prior to the meeting so that it can be placed on the meeting agenda.
- 4. Presentations should be as brief as possible. Unless an extension of time is granted, a speaker will be limited to five minutes.

The Board vests in its president or other presiding officer, authority to terminate the remarks of any individual when they do not adhere to the rules established above.

(ADOPTION DATE: February 22, 1982) (REVISION DATE: March 8, 1999) (REVISION DATE: April 13, 2004) (REVIEWED DATE: July 12, 2004)

(REVIEWED DATE: September 24, 2007)