

## CLASSIFIED STAFF SICK LEAVE

Full-time classified personnel will be allowed one day's sick leave for each month of employment. Part-time classified employees will earn cumulative sick leave pro-rated to their hours of employment.

Sick leave may not be taken for less than one-half day at a time. No more than 90 days sick leave may be accumulated during the term of employment.

Payments received by an employee from Worker's Compensation will be subtracted from sick leave payments. Each employee will be responsible to report all payments received from Worker's Compensation to the Business Manager.

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CONTRACT REF.: Classified Personnel Handbook:  
Leaves and Absences, Section C, Sick Leave