

## PROFESSIONAL STAFF WORK LOAD

Teachers will be expected to assume reasonable duties over and above their regular classroom teaching responsibilities; however, the administration will attempt to make equitable distribution of work among the staff. Activities and services which make minor demands on the teacher's time (such as student registration, attendance-keeping and record-keeping, reporting to parents, supervision of students, and the request for, care of, and accounting for instructional materials) will be part of each teacher's assignment.

Extra responsibilities that make major demands on the teacher's time will be rewarded with extra compensation. Such jobs, and the compensation therefore, will be in accordance with the negotiated agreement.

### **Attendance at Meetings**

Teachers are expected to attend faculty meetings which are held in each building, unless they are excused, for valid reason, by the principal. General faculty meetings and other professional and inservice activities are considered part of the regular assignment of instructional personnel.

(ADOPTION DATE: November 22, 1982)

(REVISION DATE: January 22, 1996)

(REVIEWED DATE: April 25, 2005)

(REVIEWED DATE: January 26, 2009)

CROSS REF.: GCBB, Professional Staff Supplementary Pay Plans

CONTRACT REF.: Negotiated Agreement