

Response to Non-renewal Decision on Probationary Teacher

Moved by _____, Seconded by _____ not to renew the contract of _____ for the ensuing school year.

Dear _____:

Pursuant to SDCL 13-43-6.3, notice is hereby given that your contract will not be renewed for the ensuing school year.

Regards,

Superintendent

Date Delivered

Signature of Teacher

(ADOPTION DATE: January 28, 1985)

(REVIEWED DATE: April 25, 2005)

(REVISION DATE: March 12, 2007)

Response to Non-renewal Decision on Tenured Teacher

Moved by _____, Seconded by _____ not to renew the contract of _____ for the ensuing school year.

Dear _____:

Pursuant to SDCL 13-43-6.2 and 13-43-6.3, notice is hereby given of the Board of Education's intention not to renew your contract for the ensuing school year. This non-renewal is based upon the following reasons:

- 1.
- 2.
- 3.

Further, you may have access to your employment records for the purpose of inspecting, and copying the same by requesting the same, in writing, to the business office. You are also entitled to have the opportunity to a hearing before the School Board, should you request the same, in order to present reasons in person or in writing why the non-renewal should not occur. You may be represented at the hearing. Further, pursuant specifically to SDCL 13-46-6.2, the hearing provided hereinabove must be requested by you within 15 days after receipt of this notice and thereafter, the school board shall conduct a hearing not sooner than 14 days, nor later than 45 days, after receipt of your request for the hearing.

Regards,

Superintendent

Date Delivered

Signature of Teacher

(ADOPTION DATE: April 25, 2005)
(REVISION DATE: March 12, 2007)