

BRANDON VALLEY SCHOOL DISTRICT #49-2
GRIEVANCE REPORT FORM

GRIEVANCE # _____ SCHOOL DISTRICT. DISTRIBUTION OF FORM:
"GRIEVANCE REPORT"
Submit to Principal in Duplicate

1. Superintendent
2. Principal
3. Association
4. Teacher

<u>Building</u>	<u>Assignment</u>	<u>Name of Grievant</u>	<u>Date Filed</u>

STEP I

A. Date Cause of Grievance Occurred: _____

B. 1. Statement of Grievance: _____

2. Relief Sought: _____

Signature: | Date:

C. Disposition by Principal: _____

Signature: | Date:

D. Position of Grievant and/or Association: _____

Signature: | Date:

STEP II

A. Date Received by Superintendent or Designee: _____

B. Disposition of Superintendent or Designee: _____

Signature: | Date:

C. Position of Grievant and/or Association: _____

Signature: | Date:

STEP III

A. Date Received by Board of Education or Designee: _____
B. Disposition by Board: _____

Signature: | Date:

C. Position of Grievant and/or Association: _____

Signature: | Date:

STEP IV (per negotiated agreement)

A. Date submitted to Division of Labor: _____
B. Disposition and Award of Arbitrator: _____

Signature: | Date:

NOTE: If additional space is needed in reporting Sections B1 and 2 – Step I, attach additional sheet

(ADOPTION DATE: June 14, 1982)
(REVISION DATE: February 28, 2005)
(REVISION DATE: January 26, 2009)