

BUDGET PLANNING

Budget planning for the district will be an integral part of program planning so that the annual operating budget may effectively express and implement all programs and activities of the school system. Budget planning will be a year-round process involving broad participation by administrators, supervisors, teachers, other personnel throughout the school system, citizens and citizen groups.

The superintendent, in cooperation with the business manager, will have overall responsibility for budget preparation, including the construction of and adherence to a budget calendar. Principals will develop and submit requests for their particular schools after seeking the advice and suggestions of staff members.

The budget request will reflect the principal's judgment as to the allocations for fairness and for their consistency with educational priorities of the school system.

(ADOPTION DATE: April 12, 1982)

(REVISION DATE: April 13, 2004)

(REVIEWED DATE: November 26, 2007)