



BRANDON VALLEY SCHOOL DISTRICT #49-2
Brandon Valley High School - Community Room

July 18, 2016

Annual Budget Hearing – 6:00 P.M.

Annual Organizational Board Meeting – 6:30 P.M.

ANNUAL ORGANIZATIONAL MEETING AGENDA

I. OPENING OF MEETING-Chairperson Ullom

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

Schroeder _____ Hegland _____ Ode _____ Klatt _____ Ullom _____

D. Welcome to Visitors, Guests and Media

E. Swearing In and Oath of Office - Paul Lundberg

F. Election of Board Officers - Superintendent Larson presiding

1. President

2. Vice-President

G. Approval of Agenda - President

H. [Conflict of Interest Disclosure - Waiver Request](#)

1. [Renee Ullom-Request for School Board Waiver](#)

I. Adoption of Regular Procedures for 2016-2017 Board of Education Meetings (Consent Approval)

1. Dates and times of Meetings [2016-2017 Board Meeting Dates](#)

6:30 p.m. on the second and fourth Monday of each month except July and December when there is only one meeting held on the second Monday of the month.

2. Meeting Place

Brandon Valley High School Community Room

3. Order of Roll Call

Motion, second and alternating

4. Name Official Newspaper

Brandon Valley Challenger -- Prairie Publications, Dell Rapids

5. Name Official Depository

First National Bank

6. Name Board Committees

a. Alternative Education

Chairperson - Renee Ullom

Alternate - Sue Hegland

b. Buildings & Grounds

Chairperson - Gregg Ode

Member - Cary Schroeder

c. Child Nutrition & Wellness

Chairperson - Sandy Klatt

Member - Cary Schroeder

d. City Affairs & Legislation

Member - Sandy Klatt

Alternate - Sue Hegland

e. Personnel Welfare

Chairperson - Sue Hegland

Member - Gregg Ode

f. Student Activities, Curriculum & Technology

Chairperson - Sue Hegland
Member - Sandy Klatt

g. Transportation

Chairperson - Gregg Ode
Member - Renee Ullom

h. Safety

Chairperson - Cary Schroeder
Member - Renee Ullom

7. Board Reimbursement Rate for 2016-2017 at \$60 per meeting.

8. Authorize Business Manager to:

- a. Invest Temporary Excess Funds.
- b. Make Temporary Inter-fund Transfers when necessary
- c. Make Debt Service Payments as due throughout the year.

9. Approve Business Manager bond of \$300,000

10. Designate Business Manager as custodian for all accounts and administrator of trust and agency accounts.

11. Appointment of federal programs coordinators:

- a. **Kyle Babb, Special Services Director, coordinator of Title I and Section 504, coordinator for Homeless Education**
- b. **Ty Hentschel, Operations Manager, coordinator for ADA accessibility**
- c. **Jarod Larson, Superintendent, coordinator for Title IX, school lunch agreement, and all other federal programs**

12. Acknowledge for the record the following annual notices:

- a. **Non-discrimination**
 - i. [General Statement](#)
 - ii. [Equal Educational Opportunities](#)
 - iii. [Section 504](#)
 - iv. [Grievance Procedure for BV Required by Title IX](#)
- b. [Notification of Rights under FERPA for Elementary and Secondary Schools](#)
- c. [Family Educational Rights and Privacy Act-Student Directory Information](#)
- d. [Notification of Rights under the Protection of Pupil Rights Amendment \(PPRA\)](#)
- e. [Instruction/Programs for Homeless Students](#)
- f. [Asbestos Hazard Emergency Response Act](#)

II. APPROVAL OF MINUTES - President

A. Regular Meetings [June 13, 2016](#), [June 27, 2016](#)

III. FINANCIAL ITEMS - Business Manager Paul J. Lundberg

A. Bills and Claims

1. District Accounts

[Invoice Listing - July 2016](#)
[Pay Vouchers - July 2016](#)

2. Child Nutrition

[Invoice Listing - Food Service- July 2016](#)

B. Financial Report

1. Monthly Cash Flow Statement - All Funds

[Cash Report - June 2016](#)
[Monthly Receipts - June 2016](#)

2. Investment Analysis

[Investments - June 30, 2016](#)

3. Expenditures & Revenue Reports

[Payroll & Benefits Summary - June 2016](#)
[Monthly Revenue Report - June 2016](#)
[Monthly Expense Report - June 2016](#)
[Food Service Department Financial Statement - June 30, 2016](#)
[Food Service Balance Sheet](#)

4. Trust & Agency Report

[Trust and Agency Financial Statement - June 30, 2016](#)

IV. COMMUNITY INPUT

(Persons wishing to speak at a meeting must contact the Superintendent prior to the meeting.)

V. GENERAL BUSINESS

A. ORAL REPORT

B. ADMINISTRATION REPORTS

1. Administrative Center - Supt. Larson, Business Mgr. Lundberg

- a. [Submission results for Classroom Innovation Grant](#)

2. High School - Dr. Talcott, Mr. Schlekeway

3. Middle School - Mr. Thorson
4. Intermediate School - Mr. Skibsted
5. Special Services - Mr. Babb
6. Elementary Buildings - Ms. Foster, Mrs. Heyden, Mr. Horst, & Mrs. Palmer
7. Director of Instruction -Ms. Stoterau
8. Operations Manager - Mr. Hentschel
 - a. [Print Shop Report - June 2016](#)
 - b. [Transportation Report - June 2016](#)
9. Activities Director - Mr. Marso

C. BOARD POLICY

1. Discussion Items
2. Proposed (First Reading)
3. Adoption (Second Reading)

D. GENERAL BUSINESS

(Consent/Approval)

1. [Approve Proposed 2016-2017 Budget and Tax Requests](#)
[FY17 Proposed Budget Detail](#)
2. [Approve Student Handbook 2016-2017](#)
3. [Set transportation fees for 2016-17](#)
4. [Set school lunch/breakfast prices for 2016-17](#)
5. [2016-2017 Funding Summary for Grant Applications \(IDEA Part B 611 & 619 and Consolidated Application Title IA and IIA\)](#)
 - a. [Approve 2016-17 IDEA Part B 611 & 619 Grant Application](#)
 - b. [Approve 2016-17 Consolidated Application \(Title IA-\\$402,217 & Title IIA-\\$76,784\)](#)
6. [Approve 2016-2017 Brandon Valley School District Carl Perkins Grant Application](#)
7. Adopt tuition rate of \$5,464.00 per student for 2016-17
8. [Approve 2016-2017 Mileage and Meal Reimbursement Rates](#)
9. Approve 2016-17 listing of employee salaries for publication in official newspaper
 - a. [Certified Staff](#)
 - b. [Classified Staff](#)
10. [Approve BVSD Child Nutrition Prime Vendor Contract with Reinhart Food Service effective August 1, 2016 through July 31, 2017](#)
11. [Approve agreement between Theratime, Inc. and Brandon Valley School District for speech language pathologist services at a rate of \\$15.00/15 minutes in July-August 2016 for the early childhood extended school year program](#)
12. [Approve service agreement between South Dakota Achieve dba LifeScape and Brandon Valley School District for two students effective August 1, 2016 - July 30 2017](#)

E. PERSONNEL

(Consent/Approval)

1. [Approve recommendation to hire Marshall Brandon Rogers, Assistant Middle School Football Coach, \\$2,243.00 \(Extra-Curricular Step Base \\$37,389.00 X 6%\) for the 2016-2017 school year](#)
2. [Approve recommendation to hire Janna Kloth, Intermediate School Title I Math Tutor, \\$32,814.56 \(Masters Step 3 \\$44,344 X 74%\), effective the 2016-2017 school year](#)
3. [Approve recommendation to hire Amy Dulaney, Valley Springs Elementary and Middle School Speech Language Pathologist, \\$47,432.00 \(MA+15 Step 10\), effective the 2016-2017 school year](#)
4. [Approve recommendation to hire Barb Hanson, long term substitute for Sarah Schroeder \(VSE Special Services Teacher\), August 24, 2016-September 21, 2016](#)
5. [Approve recommendations to hire teacher mentors, \\$20.00/hr., effective the 2016-2017 school year](#)
Nicole Anderson-Gappa, Chris Borchardt, Jeff Duncanson, Amber Ernste, Jill Flint, Roxie Geerdes, Scott Giles, Tom Grode, Jacquee Jasinski, Erica Kline, Deb Kresak, Sam Kruse, Chad Nelson, Robin Nipp, Andrea Pudwill, Molly Ring, Amanda Ringling, Beth Schaffer, Michelle Stemwedel, Jody Woehl, Mike Zerr

VI. COMMUNICATION

A. Central Office

1. [Building Permit Applications - June 2016](#)

B. Board of Education

1. [Thank you from Jim Wenzlaff and family for the plant sent in memory of his wife, Cheryl Wenzlaff](#)

VII. BOARD REPORTS

A. Formal Reports

1. Transportation (Ode & Ullom)
2. Alternative Education (Ullom & Hegland)
3. Building & Grounds (Ode & Schroeder)
4. Student Activities, Curriculum & Technology (Hegland & Klatt)
5. City Affairs & Legislation (Klatt & Hegland)
6. Child Nutrition/Wellness Committee (Klatt & Schroeder)

7. Personnel Welfare (Hegland & Ode)

8. Safety Committee (Schroeder & Ullom)

B. Information Reports

VIII. TRAVEL REPORTS

A. Reports

1. [Jody Lambert, Jessie Rasmussen, Sue Foster, Jen VanDyke, Sara Stone, Tanya Palmer, Amy Glammier, Marge Stoterau, and Becky Mohr - MTSS Conference in Chamberlain, SD on June 28-29, 2016](#)
2. [Susan Foster - National Elementary Principal Workshop in National Harbor, MD on July 6-8, 2016](#)
3. [Tanya Palmer - National Association of Elementary School Principals Conference in National Harbor, MD on July 6-8, 2016](#)
4. [Jena Storm - SD Summit featuring Google for Education in Sioux Falls, SD on June 23-24, 2016](#)
5. [Elizabeth Rus - American School Counseling Association Annual Conference in New Orleans, LA on July 6-12, 2016](#)
6. [Macy Archer and Jeri Keenan-Cattnach - ASHA School Conference in Minneapolis, MN on July 7-10, 2016](#)

B. Other

IX. OTHER BUSINESS ITEMS

X. EXECUTIVE SESSION

ADJOURNMENT