



"Our business is the creation of learning environments that result in success."

BRANDON VALLEY SCHOOL DISTRICT #49-2
BRANDON VALLEY HIGH SCHOOL - COMMUNITY ROOM
MONDAY, JUNE 13, 2016
Board Meeting
AGENDA
6:30 p.m.

- I. OPENING OF MEETING** **PRESIDENT ULLOM**
- A. Call to Order
 - B. Pledge of Allegiance
 - C. Welcome to Visitors, Guests and Media
 - D. Roll Call
Ullom _____ Hegland _____ Klatt _____ Ode _____ Schroeder _____
 - E. Approval of Agenda
- II. APPROVAL OF MINUTES**
- A. Regular Meeting - [May 9, 2016](#), [May 23, 2016](#)
- III. COMMUNITY INPUT**
(Persons wishing to speak at a meeting must contact the Superintendent prior to the meeting.)
- IV. FINANCIAL ITEMS**
- A. Bills & Claims
 - 1. District Accounts
 - [Invoice Listing - June 2016](#)
 - [Advanced Payments - May 2016](#)
 - [Pay Vouchers - June 2016](#)
 - [Pay Vouchers - Curriculum - June 2016](#)
 - [Pay Vouchers - Pay in Lieu of Personal Day\(s\) - June 2016](#)
 - [Pay Vouchers - Unused Sick Leave - June 2016](#)
 - 2. Child Nutrition
 - [Invoice Listing - Food Service - June 2016](#)
 - B. Financial Report
 - 1. Monthly Cash Flow Statement - All Funds
 - [Cash Report - May 2016](#)
 - [Receipts - May 2016](#)
 - 2. Investment Analysis
 - [Investments - May 2016](#)
 - 3. Expenditures & Revenue Reports
 - [Payroll & Benefits Summary - May 2016](#)
 - [Revenue Report - May 2016](#)
 - [Expense Report - May 2016](#)
 - [Food Service Department Financial Statement - May 2016](#)
 - 4. Trust & Agency Report
 - [Trust and Agency Report - May 2016](#)
 - 5. Capital Project Budget
 - [Capital Project Budget 2015-2016](#)
- V. GENERAL BUSINESS**
- A. ORAL REPORTS
 - B. BUILDING REPORTS
 - C. ADMINISTRATION REPORTS
 - 1. Administrative Center - Supt. Pappone, Business Mgr. Lundberg
 - 2. High School - Dr. Talcott, Mr. Schlekeway
 - 3. Middle School - Mr. Thorson
 - 4. Intermediate School - Mr. Skibsted
 - 5. Special Services - Mrs. Heidenson
 - 6. Elementary Buildings - Ms. Foster, Mrs. Heyden, Mr. Horst, & Mrs. Palmer
 - 7. Director of Instruction - Ms. Stoterau
 - i. [Curriculum Connection - June 2016](#)
 - 8. Operations Manager - Mr. Hentschel

- i. [Print Shop Report - May 2016](#)
- ii. [Transportation Report - May 2016](#)

9. Activities Director - Mr. Marso

D. BOARD POLICY

- 1. Discussion Items**
- 2. Proposed (First Reading)**
- 3. Adoption (Second Reading)**

E. GENERAL BUSINESS

- 1. [Public hearing and approval of Application for a Waiver from an Administrative Rule for Algebra II offered before 9th grade for high school credit \(Consent/Approval\)](#)
- 2. [Approve Service Agreement for Nursing Services between Brandon Valley School District and Universal Nursing Service, LTD for one student, for a fee of \\$41.00/hour, for the 2016-2017 school year](#)
- 3. [Approve Alcohol and Drug Abuse Prevention Services Contract between Carroll Institute and Brandon Valley School District, monthly payments of \\$1,030 from September 2016-June 2017](#)
- 4. [Approve Agreement for Educational Services between East Dakota Educational Cooperative and Brandon Valley School District in the amount of \\$128,476.48, for the contract period of 07/01/2016 through 06/30/2017](#)
- 5. [Approve additional contracts between East Dakota Educational Coop and Brandon Valley School District](#)
 - i. [Approve agreement between East Dakota Educational Cooperative and Brandon Valley School District for Extended School Year 2016 Occupational and Physical Therapy Services for \\$17,178](#)
 - ii. [Approve agreement between East Dakota Educational Cooperative and Brandon Valley School District for Occupational Therapy Services in the amount of \\$167,589 for the contract period of July 1, 2016- June 30, 2017](#)
 - iii. [Approve agreement between East Dakota Educational Cooperative and Brandon Valley School District for Physical Therapy Services in the amount of \\$178,866 for the contract period of July 1, 2016- June 30, 2017](#)
 - iv. [Approve agreement between East Dakota Educational Cooperative and Brandon Valley School District for Autism Services in the amount of \\$79,283 for the contract period of July 1, 2016- June 30, 2017](#)
- 6. [Approve Brandon Valley School District Special Education Comprehensive Plan](#)
- 7. [Approve recommendation for the purchase of dairy products from Hiland Dairy for the 2016-2017 school year including the vendor contract.](#)

F. PERSONNEL

(Consent/Approval)

- 1. [Approve recommendation to hire through transfer Sarah McCarthy, Valley Springs Elementary Educational Assistant, from part-time \(.5 FTE\) to full-time \(1.0 FTE\), \\$13.50/hour, effective the 2016-2017 school year](#)
- 2. [Approve recommendation to hire Jeremy VanHeel, Assistant Middle School Football Coach, \\$2,340 \(Step Five \\$39,000 X 6%\), effective the 2016-2017 school year](#)
- 3. [Approve recommendation to hire Taylor Delker, Brandon Elementary Speech and Language Pathologist-Assistant, full-time, \\$16.20/hour, effective the 2016-2017 school year](#)
- 4. [Approve recommendation to hire Kristina Stewart, Brandon Elementary Special Education Teacher, \\$46,983 \(MA Step 10\), effective the 2016-2017 school year](#)
- 5. [Approve recommendation to hire Blossom Buum, Brandon Elementary 3rd Grade Teacher, \\$44,344 \(MA Step 3\), effective the 2016-2017 school year](#)
- 6. [Approve recommendation to hire Kimberly Moots, Brandon Elementary Kindergarten Teacher, \\$42,794 \(BA Base\), effective the 2016-2017 school year](#)
- 7. [Approve recommendation to hire Holly Driscoll, High School Child Nutrition, part-time, \\$12.50/hour, effective the 2016-2017 school year](#)
- 8. [Approve recommendation to hire Carole Pierce, Middle School Child Nutrition, part-time, \\$12.50/hour, effective the 2016-2017 school year](#)
- 9. [Approve recommendation to hire Melissa Burggraaf, Fred Assam Elementary Custodian, full-time, \\$14.05/hour plus \\$.50/hour night differential pay, effective July 5, 2016](#)
- 10. [Approve recommendation to hire substitute for the 2016-2017 school year](#)

Claire Toth

INFORMATION ONLY

- 1. [Request for maternity leave by Katee Lane, Brandon Elementary 4th Grade Teacher, on or around 11/26/2016 for six weeks.](#)
- 2. [Transfer Francena Eagle from High School Child Nutrition to Fred Assam Child Nutrition effective the 2016-2017 school year](#)

VI. COMMUNICATION

A. Central Office

- 1. [Building Permits - May 2016](#)

B. Board of Education

- 1. [Thank you from Terry Gullickson for BOE leadership, support, and gift card](#)
- 2. [Thank you from Martha Sewell for the ten years of service gift and dinner at the staff recognition banquet](#)
- 3. [Thank you from Jessica Hunsaid for ten years of service acknowledgement and gift card](#)
- 4. [Thank you from Doug Larson and family for the plant sent in memory of his stepdaughter, Heather Peterson](#)
- 5. [Thank you from Jolene Benson for the 20 years of service recognition certificate and gift card](#)

VII. BOARD REPORTS

A. Formal Reports

1. Transportation (Ode & Ullom)
2. Alternative Education (Ullom & Hegland)
3. Building & Grounds (Ode & Schroeder)
4. Student Activities, Curriculum & Technology (Hegland & Ullom)
5. City Affairs & Legislation (Klatt & Hegland)
6. Child Nutrition/Wellness Committee (Klatt & Schroeder)
7. Personnel Welfare (Hegland & Ode)
8. Safety Committee (Schroeder & Klatt)

B. Information Reports

VIII. TRAVEL REPORTS

A. Reports

1. [Jessie Rasmussen - SLO Refresher Training Workshop in Vermillion, SD on May 31, 2016](#)

B. Other

IX. OTHER BUSINESS ITEMS

X. EXECUTIVE SESSION

ADJOURNMENT