



"Our business is the creation of learning environments that result in success."

**BRANDON VALLEY SCHOOL DISTRICT #49-2**  
**BRANDON VALLEY HIGH SCHOOL - COMMUNITY ROOM**  
**MONDAY, FEBRUARY 12, 2018**  
**Board Meeting**  
**AGENDA**  
**6:30 p.m.**

**I. OPENING OF MEETING**

**PRESIDENT ULLOM**

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Welcome to Visitors, Guests and Media**
- D. Roll Call**  
Ullom \_\_\_\_\_ Ode \_\_\_\_\_ Klatt \_\_\_\_\_ Saxer \_\_\_\_\_ Schroeder \_\_\_\_\_
- E. Approval of Agenda**
- F. Conflict of Interest Disclosure - Waiver Request**

**II. APPROVAL OF MINUTES**

- A. Regular Meeting** - [Minutes - January 8, 2018](#), [Minutes - January 22, 2018](#)
- B. Special Meeting** - [Special Meeting Minutes - January 8, 2018](#)

**III. COMMUNITY INPUT**

**(Persons wishing to speak at a meeting must contact the Superintendent prior to the meeting.)**

**IV. FINANCIAL ITEMS**

- A. Bills & Claims**
  - 1. District Accounts**  
[Invoice Listing - February 2018](#)  
[Advanced Payments - January 2018](#)  
[Pay Vouchers - February 2018](#)
  - 2. Child Nutrition**  
[Invoice Listing - Food Service - February 2018](#)
- B. Financial Report**
  - 1. Monthly Cash Flow Statement - All Funds**  
[Cash Report - January 2018](#)  
[Monthly Receipts - January 2018](#)
  - 2. Investment Analysis**  
[Investments - January 2018](#)
  - 3. Expenditures & Revenue Reports**  
[Payroll and Benefits Summary - January 2018](#)  
[Revenue Report - January 2018](#)  
[Expense Report - January 2018](#)  
[Food Service Department Financial Statement - January 2018](#)
  - 4. Trust & Agency Report**  
[Trust and Agency Report - January 2018](#)
  - 5. Capital Project Budget**

**V. GENERAL BUSINESS**

- A. ORAL REPORTS**
- B. BUILDING REPORTS**
- C. ADMINISTRATION REPORTS**
  - 1. Administrative Center - Supt. Larson, Business Mgr. Lundberg**
    - i. [School Board Recognition Week - February 19-23, 2018](#)
    - ii. [Superintendent's Report](#)
  - 2. High School - Dr. Talcott, Mr. Schlekeway**
    - i. [High School Newsletter](#)

3. **Middle School - Mr. Thorson, Mr. Freking**
  - i. [Middle School Newsletter](#)
4. **Intermediate School - Mr. Skibsted, Mr. Freking**
  - i. [Intermediate School Newsletter](#)
5. **Special Services - Mr. Babb**
6. **Elementary Buildings - Ms. Foster, Mrs. Hofkamp, Mr. Horst, & Mrs. Palmer**
  - i. [Fred Assam Elementary Newsletter](#)
  - ii. [Robert Bennis Elementary Newsletter](#)
  - iii. [Brandon Elementary Newsletter](#)
  - iv. [Valley Springs Elementary Newsletter](#)
7. **Director of Instruction -Ms. Stoterau**
  - i. [Curriculum Connection - February 2018](#)
8. **Operations Manager - Mr. Hentschel**
  - i. [Print Shop Report - none](#)
  - ii. [Transportation Report - January 2018](#)
9. **Activities Director - Mr. Marso**

**D. BOARD POLICY**

1. **Discussion Items**
2. **Proposed (First Reading)**
3. **Adoption (Second Reading)**

**E. GENERAL BUSINESS**

(Consent/Approval)

1. [Presentation of Brandon Valley School District Five Year Plan 2018-2023](#)

**F. PERSONNEL**

(Consent/Approval)

1. [Approve recommendation to hire Rebecca Hochstein, long-term substitute for Tanya Palmer, Valley Springs Elementary .5 FTE Reading Specialist, effective on or about April 27, 2018 through May 24, 2018](#)
2. [Approve recommendation to hire Konnie Park, High School Child Nutrition, part-time, \\$12.75/hour, effective January 29, 2018](#)
3. [Accept retirement notification from Debra Kresak, High School English and Spanish Teacher, effective at the end of the 2017-2018 school year](#)
4. [Approve resignation from Lina Hayes, Fred Assam Elementary Child Nutrition, effective February 14, 2018](#)
5. [Approve recommendation to hire Layne Waltner, long-term substitute for Rebecca Van Roekel, Intermediate School 5th Grade Math Teacher, starting around March 5, 2018 for approximately 12 weeks](#)
6. [Approve resignation from Sonja Braucht, District Gifted Education Teacher/Intermediate School Computer Teacher, effective at the end of the 2017-2018 school year](#)
7. [Approve recommendation to hire Sam Kruse, Middle School Assistant Play Director, \\$567.55 \(Extra-Curricular Step Base \\$37,837 X 1.5%\), effective February 15, 2018](#)
8. [Approve recommendation to hire Mary Fischenich, Fred Assam Elementary Child Nutrition, part-time, \\$12.75/hour, effective February 20, 2018](#)
9. [Approve resignation of Suzanne Carroll, 8th Grade Girls Basketball Head Coach, effective at the end of the 2017-2018 school year, contingent upon finding a suitable replacement](#)
10. [Approve resignation from Noelle Sunne, 7th Grade Girls Basketball Assistant Coach, effective at the end of the 2017-2018 school year, contingent upon finding a suitable replacement](#)
11. [Approve recommendation for staff reduction, Janna Conrad, Title I Tutor, effective at the end of the 2017-2018 school year](#)
12. [Approve recommendation to hire substitutes for the 2017-2018 school year](#)

Sheri Rensch

(Information Only)

1. [Request for maternity leave by Hope Stultz, Intermediate School Special Education Educational Assistant, effective January 31, 2018 for six weeks](#)

**VI. COMMUNICATION**

**A. Central Office**

1. **Building Permits - None**

**B. Board of Education**

1. [Thank you from Jami Ray and family for plant sent in memory of Gene Dragseth](#)
2. [Thank you from Jennifer Swenson for flowers sent during her recovery from surgery](#)
3. [Thank you from Alice Jacobson for plant sent in memory of her husband, Jay Jacobson](#)
4. [Thank you from Mel, Patty & David Feuerstein for the plant sent in memory of Carol Feuerstein](#)

**VII. BOARD REPORTS**

**A. Formal Reports**

1. **Transportation (Ode & Ullom)**
2. **Alternative Education (Ullom & Saxer)** [EDEC Agenda, 01/17/2018](#), [EDEC Minutes, 01/17/2018](#)
3. **Building & Grounds (Ode & Schroeder)**
4. **Student Activities, Curriculum & Technology (Saxer & Klatt)**
5. **City Affairs & Legislation (Klatt & Saxer)**
6. **Child Nutrition/Wellness Committee (Klatt & Ullom)**
7. **Personnel Welfare (Schroeder & Saxer)**
8. **Safety Committee (Ode & Schroeder)**

**B. Information Reports**

**VIII. TRAVEL REPORTS**

**A. Reports**

1. [Paula Huber and Alyssa Lutz - Young Child Expo and Conference in Los Angeles, CA from January 17-19, 2018](#)
2. [Dylan Briest - 1% Oversight Workgroup meeting in Mitchell, SD on January 30, 2018](#)

**B. Other**

**IX. OTHER BUSINESS ITEMS**

**X. EXECUTIVE SESSION**

**ADJOURNMENT**