



"Our business is the creation of learning environments that result in success."

**BRANDON VALLEY SCHOOL DISTRICT #49-2**  
**BRANDON VALLEY HIGH SCHOOL - COMMUNITY ROOM**  
**MONDAY, JANUARY 09, 2017**  
**Board Meeting**  
**AGENDA**  
**6:30 p.m.**

**PRESIDENT ULLOM**

- I. OPENING OF MEETING**
  - A. Call to Order**
  - B. Pledge of Allegiance**
  - C. Welcome to Visitors, Guests and Media**
  - D. Roll Call**  
Ullom \_\_\_\_\_ Ode \_\_\_\_\_ Hegland \_\_\_\_\_ Klatt \_\_\_\_\_ Schroeder \_\_\_\_\_
  - E. Approval of Agenda**
  - F. Conflict of Interest Disclosure - Waiver Request**
- II. APPROVAL OF MINUTES**
  - A. Regular Meeting - [December 12, 2016](#)**
- III. COMMUNITY INPUT**

(Persons wishing to speak at a meeting must contact the Superintendent prior to the meeting.)
- IV. FINANCIAL ITEMS**
  - A. Bills & Claims**
    - 1. District Accounts**
      - [Invoice Listing - January 2017](#)
      - [Advanced Payments - December 2016](#)
      - [Pay Vouchers - January 2017](#)
    - 2. Child Nutrition**
      - [Invoice Listing - Food Service - January 2017](#)
  - B. Financial Report**
    - 1. Monthly Cash Flow Statement - All Funds**
      - [Cash Report - December 2016](#)
      - [Monthly Receipts - December 2016](#)
    - 2. Investment Analysis**
      - Investments
    - 3. Expenditures & Revenue Reports**
      - [Payroll and Benefits Summary - December 2016](#)
      - [Revenue Report - December 2016](#)
      - [Expense Report - December 2016](#)
      - [Food Service Department Financial Statement - December 2016](#)
    - 4. Trust & Agency Report**
      - [Trust and Agency Report - December 2016](#)
    - 5. Capital Project Budget**
- V. GENERAL BUSINESS**
  - A. ORAL REPORTS**
  - B. BUILDING REPORTS**
  - C. ADMINISTRATION REPORTS**
    - 1. Administrative Center - Supt. Larson, Business Mgr. Lundberg**
      - i. [2017-2018 Proposed Calendar](#)
      - ii. [Superintendent's Board Report](#)
    - 2. High School - Dr. Talcott, Mr. Schlekeway**
      - i. [High School Newsletter - January 2017](#)
    - 3. Middle School - Mr. Thorson**

- i. [Middle School Newsletter - January 2017](#)
- 4. **Intermediate School - Mr. Skibsted**
  - i. [Intermediate School Newsletter - January 2017](#)
- 5. **Special Services - Mr. Babb**
- 6. **Elementary Buildings - Ms. Foster, Mrs. Heyden, Mr. Horst, & Mrs. Palmer**
  - i. [Fred Assam Elementary Newsletter - January 2017](#)
  - ii. [Robert Bennis Elementary Newsletter - January 2017](#)
  - iii. [Brandon Elementary - January 2017](#)
  - iv. [Valley Springs Elementary - January 2017](#)
- 7. **Director of Instruction -Ms. Stoterau**
  - i. [Curriculum Connection - January 2017](#)
- 8. **Operations Manager - Mr. Hentschel**
  - i. [Print Shop Report - December 2016](#)
  - ii. [Transportation Report - December 2016](#)
- 9. **Activities Director - Mr. Marso**

**D. BOARD POLICY**

- 1. **Discussion Items**
- 2. **Proposed (First Reading)**
- 3. **Adoption (Second Reading)**

**E. GENERAL BUSINESS**

- 1. [Accept Independent Auditor's Report for Fiscal Year 2016](#)
- 2. [Approve design/bid project for BV Middle School entrance, commons, and Smart Lab renovation](#)

**(Consent/Approval)**

**F. PERSONNEL**

**(Consent/Approval)**

- 1. [Accept retirement notification from Randal Gibbons, Robert Bennis Elementary Art Teacher, effective on or around May 25, 2017](#)
- 2. [Approve recommendation to hire Custodial Substitute, Brandon Steffen, for the 2016-2017 school year](#)
- 3. [Approve recommendation to hire Traci Rohmiller, Brandon Elementary Special Education Educational Assistant, full-time, \\$13.50/hour, start date January 10, 2017](#)
- 4. [Accept retirement notification from Karen Heyden, Robert Bennis Elementary Principal, effective at the end of the 2016-2017 school year](#)
- 5. [Approve resignation from Sharon Schwebach, Middle School Play Assistant Director, contingent upon finding suitable replacement](#)
- 6. [Approve \(January\) half-year lane change requests for: Julie Forbes \(BA to BA+15\), Coty McGuire \(BA to BA+15\)](#)
- 7. [Approve recommendation to hire substitutes for the 2016-2017 school year](#)

Brianna Clemenson, Kelly Hanscom, Nicole Hovdestad, Randy Megard, Tracey Peterson, Diana Steven

**(Information Only)**

- 1. [Transfer Susan Nifong from Brandon Elementary Special Education Educational Assistant to Brandon Elementary Early Childhood Educational Assistant, start date January 10, 2017](#)
- 2. [Transfer Pam Hubers from substitute driver to route driver, effective November 22, 2016](#)
- 3. [Transfer Gerry Karpen from route driver to substitute driver, effective November 7, 2016](#)
- 4. [Transfer Ann Miller from substitute driver to route driver, effective November 7, 2016. Transfer from route driver back to substitute driver, effective November 22, 2016](#)

**VI. COMMUNICATION**

**A. Central Office**

- 1. [Building Permit Applications - December 2016](#)

**B. Board of Education**

- 1. [Thank you from Debra Rothenberger for BVSD Retiree Luncheon](#)
- 2. [Thank you from Mike Buthe for plant sent in memory of his father, Kenneth Buthe](#)
- 3. [Thank you from Tony Kuck for plant sent in memory of his mother, Jackie Doeden](#)

**VII. BOARD REPORTS**

**A. Formal Reports**

- 1. **Transportation (Ode & Ullom)**
- 2. **Alternative Education (Ullom & Hegland) [EDEC Agenda 12-14-2016](#)**
- 3. **Building & Grounds (Ode & Schroeder)**
- 4. **Student Activities, Curriculum & Technology (Hegland & Klatt)**
- 5. **City Affairs & Legislation (Klatt & Hegland)**
- 6. **Child Nutrition/Wellness Committee (Klatt & Ullom)**
- 7. **Personnel Welfare (Hegland & Schroeder)**
- 8. **Safety Committee (Ode & Schroeder)**

**B. Information Reports**

**VIII. TRAVEL REPORTS**

**A. Reports**

1. [Dawn Leenderts - "Building Self-Regulation in Children with Autism, ADHD, or Sensory Disorders" workshop in Sioux Falls on 12/08/2016](#)

**B. Other**

**IX. OTHER BUSINESS ITEMS**

**X. EXECUTIVE SESSION**

**ADJOURNMENT**