



"Our business is the creation of learning environments that result in success."

BRANDON VALLEY SCHOOL DISTRICT #49-2
BRANDON VALLEY HIGH SCHOOL - COMMUNITY ROOM
MONDAY JANUARY 14, 2019
Board Meeting
AGENDA
6:30 p.m.

PRESIDENT ULLOM

I. OPENING OF MEETING

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Welcome to Visitors, Guests and Media**
- D. Roll Call**
UlloM _____ Ode _____ Klumper _____ Saxer _____ Schroeder _____
- E. Approval of Agenda**
- F. Conflict of Interest Disclosure - Waiver Request**

II. APPROVAL OF MINUTES

- A. [Special Meeting - 12/10/2018](#)**
- B. [Regular Meeting - 12/10/2018](#)**
- C. [Special Meeting - 12/12/2018](#)**

III. COMMUNITY INPUT

(Persons wishing to speak at a meeting must contact the Superintendent prior to the meeting.)

IV. FINANCIAL ITEMS

- A. Bills & Claims**
 - 1. District Accounts**
 - [Invoice Listing - January 2019](#)
 - [Advanced Payments - December 2018](#)
 - [Pay Vouchers - January 2019](#)
 - 2. Child Nutrition**
 - [Invoice Listing - Food Service - January 2019](#)
- B. Financial Report**
 - 1. Monthly Cash Flow Statement - All Funds**
 - [Cash Report - December 2018](#)
 - [Monthly Receipts - December 2018](#)
 - 2. Investment Analysis**
 - [Investments - December 2018](#)
 - 3. Expenditures & Revenue Reports**
 - [Payroll and Benefits Summary - December 2018](#)
 - [Revenue Report - December 2018](#)
 - [Expense Report - December 2018](#)
 - [Food Service Department Financial Statement - December 2018](#)
 - 4. Trust & Agency Report**
 - [Trust and Agency Report - December 2018](#)
 - 5. Capital Project Budget**

V. GENERAL BUSINESS

- A. ORAL REPORTS**
- B. BUILDING REPORTS**
- C. ADMINISTRATION REPORTS**
 - 1. Administrative Center - Supt. Larson, Business Mgr. Lundberg**
 - i. [Superintendent's Report](#)**
 - 2. High School - Dr. Talcott, Mr. Schlekeway**
 - i. [High School Newsletter](#)**

3. **Middle School - Mr. Thorson, Mr. Freking**
 - i. [Middle School Newsletter](#)
 4. **Intermediate School - Mr. Skibsted**
 - i. [Intermediate School Newsletter](#)
 5. **Special Services - Mr. Babb**
 6. **Elementary Buildings - Ms. Foster, Mrs. Hofkamp, Mr. Horst, & Mrs. Palmer**
 - i. [Fred Assam Elementary Newsletter](#)
 - ii. [Robert Bennis Elementary Newsletter](#)
 - iii. [Brandon Elementary Newsletter](#)
 - iv. [Valley Springs Elementary Newsletter](#)
 7. **Director of Instruction -Ms. Nelson**
 - i. [Curriculum Connection](#)
 8. **Operations Manager - Mr. Hentschel**
 - i. [Print Shop Report - December 2018](#)
 - ii. [Transportation Report - December 2018](#)
 9. **Activities Director - Mr. Marso**
- D. BOARD POLICY**
1. **Discussion Items**
 2. **Proposed (First Reading)**
 3. **Adoption (Second Reading)**
- E. GENERAL BUSINESS**
1. [2019-2020 Proposed Calendar - Presentation \(no action\)](#)
- (Consent/Approval)**
1. [Approve contract between Brandon Valley School District and Frontline Education for Employee Absence & Substitute Management implementation and usage, in the amount of \\$4,900.00 start-up fee and \\$9,000 annual subscription fee \(2018-2019 prorated\), effective December 12, 2018 through June 30, 2021, as presented](#)
 2. [Approve membership agreement between Brandon Valley School District and South Dakota Food Buying Group for the 2019-2020 school year, as presented](#)
 3. [Approve tuition agreement between Brandon Valley School District and Children's Home Society for one student, \\$106.61/day for five days/week for the 2018-2019 school year, as presented](#)
 4. [Acknowledge Brandon Valley Education Association notification of contract negotiations for 2019 and beyond](#)
 5. [Approve application for funding for Alliance Communications Keep the Change Grant to educate students on the dangers of destructive decisions \(drug abuse and distracted driving\), in the amount of \\$600.00 for the 2018-2019 school year](#)
 6. [Approve application for Sioux Valley Energy Donation to educate students on the dangers of destructive decisions \(drug abuse and distracted driving\), in the amount of \\$600.00 for the 2018-2019 school year](#)
 7. [Approve 2019 School Board Election date of June 18, 2019](#)
 8. [Approve 2019 Summer Lunch Program Participation](#)
- F. PERSONNEL**
- (Consent/Approval)**
1. [Approve recommendation to hire Chelsea Oehlerts, long-term substitute for Sarah Schroeder, Valley Springs Elementary 4th grade teacher, on or around April 23, 2019 through May 24, 2019](#)
 2. [Approve recommendation to hire Sara Kiefer, Robert Bennis Elementary Child Nutrition, part-time, \\$13.05/hour, effective December 20, 2018](#)
 3. [Approve resignation from Gloria Garza, Brandon Valley Intermediate School Custodian, effective February 1, 2019](#)
 4. [Approve extra-duty pay to Bill Freking, Assistant Middle School Principal, for performing duties other than his normal assigned duties during the 2017-18 and 2018-19 school years, in the amount of \\$4,000.00](#)
 5. [Approve recommendation to hire Brian Christiaansen, Van Driver Substitute, paid according to driver trip schedule, effective January 15, 2019](#)
 6. [Approve recommendation to hire Trent Hartle, Custodial Substitute, \\$10.00/hour, effective January 15, 2018](#)
 7. [Approve recommendation to hire Heidi Gehrke, Fred Assam Elementary Custodial Supervisor, full-time, \\$15.75/hour, effective January 14, 2019](#)
 8. [Approve resignation from Sarah Schroeder, Valley Springs Elementary 4th Grade Teacher, effective at the end of the 2018-2019 school year](#)
 9. [Approve recommendation to hire Hannah Guggisberg, long-term substitute for Sherri Rygh, Brandon Valley Intermediate School Orchestra Teacher, effective on or around February 21, 2019 for approximately twelve weeks](#)
 10. [Approve recommendation to hire Pam Hedman, long-term substitute for Kayla Miller, Brandon Elementary Speech Language Pathologist, \\$250.00/day, effective March 19, 2019 for ten weeks](#)
 11. [Approve recommendation to hire Daniel VanDeest, Brandon Valley Intermediate School Custodian, \\$14.60/hour plus \\$.50/hour night differential pay, effective February 6, 2019](#)
 12. [Approve recommendation to hire Mark Edeen, Brandon Valley School District Bus Driver, paid according to driver](#)

[trip schedule, effective January 15, 2019](#)

13. [Approve resignation from Samantha Cornelius, Brandon Valley Intermediate School Special Education Educational Assistant, effective January 8, 2019](#)
14. [Approve recommendation to hire Kelly Sandberg, Custodial Substitute, \\$10.00/hour, effective January 15, 2019](#)
15. [Approve \(half year\) lane change requests for the following Brandon Valley School District staff](#)
Mallory Jark (BA to BA+15), Mark Schlekeway (MA to MA+30)
16. [Approve substitutes for the 2018-2019 school year](#)
Kaitlyn Huska, Makenna Macdonald, Ilsa Neumiller, Meghan Vermeer

(Information Only)

1. [Request for maternity leave for Angie Olson, Fred Assam Elementary 2nd Grade Teacher, effective on or around March 29, 2019 for eight weeks](#)
2. [Request for maternity leave for Brittany Green, Brandon Valley High School Algebra Teacher, effective on or around April 29, 2019 until the end of the 2018-2019 school year](#)
3. [Transfer Morgan Bobzien from Brandon Valley Intermediate School Computer Teacher & Technology Integrationist to Robert Bennis Elementary & Valley Springs Elementary Computer Teacher, full-time, effective the 2019-2020 school year](#)

VI. COMMUNICATION

A. Central Office

1. Building Permits - None

B. Board of Education

1. [Thank you from Bill Miller for Annual Retired District Employee Holiday Luncheon](#)
2. [Thank you from Pam Hedman for luncheon for retired district employees](#)
3. [Thank you from Ramona Watson for luncheon for retired district employees](#)
4. [Thank you from Laurie Veld for flowers sent for recent surgery](#)
5. [Thank you from Lesley Nelson and family for the plant sent in memory of her father, Rick Harmelink](#)
6. [Thank you from Jennifer Chicoine and family for the flowers sent in honor of the birth of their daughter](#)
7. [Thank you from Stephanie Jorgensen and family for the flowers sent in honor of the birth of their son](#)

VII. BOARD REPORTS

A. Formal Reports

1. **Transportation (Ode & Ullom)**
2. **Alternative Education (Ullom & Saxer)**
[EDEC Minutes - 11/14/18](#), [EDEC Agenda - 12/19/18](#), [EDEC Minutes - 12/19/18](#)
3. **Building & Grounds (Ode & Schroeder)**
4. **Student Activities, Curriculum & Technology (Klumper & Saxer)**
5. **City Affairs & Legislation (Saxer & Klumper)**
6. **Child Nutrition/Wellness Committee (Klumper & Ullom)**
7. **Personnel Welfare (Schroeder & Saxer)**
8. **Safety Committee (Ode & Schroeder)**

B. Information Reports

VIII. TRAVEL REPORTS

A. Reports

1. [Mary Gile - Bureau of Education and Research: Practical Strategies for Enhancing STEM Learning in your Classroom workshop in Sioux Falls, SD on November 2, 2018](#)
2. [Lilian Keough - WIDA Road show in Sioux Falls, SD on November 29, 2018](#)

B. Other

IX. OTHER BUSINESS ITEMS

X. EXECUTIVE SESSION

ADJOURNMENT