



## APPLICATION FOR LANE CHANGE or TITLE I READING MINOR

Name: \_\_\_\_\_

School: \_\_\_\_\_

- Lane changes are granted in accordance with the terms and conditions listed in the current agreement between the BVSD Board of Education and BVEA.
- Lane change requests must be submitted on or before September 15 and January 15 (half year).

Request lane change from \_\_\_\_\_ to \_\_\_\_\_

**Title I Tutors Only** – Credits used for the reading minor and lane change may not be duplicate credits.  
 (Choose one) Reading Minor (74% to 86%): \_\_\_\_\_ Lane Change: \_\_\_\_\_

Complete the information for each class that you are applying towards this lane change or reading minor. A copy of your transcripts must be submitted with this application, and original transcripts are required for your personnel file.

College	Course Number	Course Title	Date Completed	Credits Hours
<b>Total</b>				

\_\_\_\_\_  
 Employee Signature Date

**Superintendent's Office Only:**

Date Application Received: \_\_\_\_\_

\_\_\_\_\_ Request Approved      New Lane: \_\_\_\_\_      BOE Approval Date: \_\_\_\_\_

\_\_\_\_\_ Request Denied

Denial Reason/Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
 Superintendent Signature Date