

## GRIEVANCE/STUDENT COMPLAINTS

The District believes that students should have some means by which their concerns may be effectively expressed, considered, and dealt with fairly. Complaints and grievances are to be resolved through an orderly process and at the lowest possible level.

- 1) Any student or parent/guardian will be provided the opportunity to discuss with the student's teacher a decision or situation which they may consider unjust or unfair.
- 2) If the incident remains unresolved, the student, parent/guardian or teacher may bring the matter to the principal's attention for consideration and action.
- 3) The student may also bring a matter of general student concern to the attention of class officers or the student council for possible presentation to the principal.
- 4) If the matter is still unresolved after the procedure outlined above, it may be brought to the superintendent for consideration.
- 5) Complaints that remain unresolved following any action of the superintendent may be referred in writing to the Board of Education for review. The Board's decision will be final unless an appeal to circuit court is filed.