## **CLASS INTERRUPTIONS**

It will be the responsibility of the principal to keep clerical duties and classroom interruptions to a minimum. Teachers should not be called out of their classroom for telephone calls, salesmen or visitors unless it is an emergency. Secretaries should not interrupt the classroom setting by the use of the "all call" or inter-school communication system unless authorized by the building principal.

(ADOPTION DATE: January 24, 1983) (REVISION DATE: February 9, 2000) (REVIEW DATE: January 13, 2004)