

TECHNOLOGY

A) ACCEPTABLE USE POLICY

The District's Acceptable Use Policy and MacBook Computer Manual will apply to all student use of school computers.

1. Acceptable Use Policy ([click here to view](#))
2. MacBook Computer Manual ([click here to view](#))

B) COMPUTER LOANER PROGRAM

1. Students who have submitted their computer for repairs to the Help Desk will be given a loaner computer if available with no consequence. Students who have recorded 3 or more instances of accidental computer damage may be asked to check their computer in at the Help Desk after school each day.
2. Students who forget their computer at home and want to check out a loaner computer for the day will be allowed to do so if loaner computers are available. Starting with the third documented occurrence Saturday school points will be assigned.
 - i) Third Occurrence – students will receive two points towards Saturday School.
 - ii) Fourth Occurrence – students will receive three points towards Saturday School.
 - iii) Fifth Occurrence – students will receive five points towards Saturday School and parents will be notified. After the fifth occurrence the student will no longer be allowed to check out a loaner computer from the Help Desk.

C) MISCONDUCT

The building administrators are responsible for applying disciplinary actions when the Acceptable Use Policy has been violated.

1. First Major Offense: Maximum of 2 weeks (10 school days) suspension of computer privileges. A parent will be notified of offense.
2. Second Major Offense: Maximum of 1 month (20 school days) suspension of computer privileges. A parent meeting will be required for computer privilege to be reinstated.
3. Third Major Offense: Termination of privileges for the remainder of the school year or 6 months, whichever is longer. A parent meeting will be required.