

SEMESTER TESTS

1. Semester exams are given at the end of each semester. The semester grade is determined as follows:
 - Two nine week grades 42.5% per quarter
 - Semester examination 15% of semester grade
2. A student must have passing grades in at least two (2) of the three (3) major grades offered in a course during the semester. These two passing grades do not guarantee a student will pass the course if the average of these grades is failing. (A major grade includes two (2) quarter grades and the semester exam grade).
3. Students who are exempt may take a semester test if they choose. The results will count only if they work to the student's advantage.
4. A student may be eligible for a free day of personal leave or exemption from semester exams through this

Semester Test Exemption Policy

- a. All freshmen and sophomore students will take all semester tests in their courses. Students have the opportunity to earn vouchers that can be used to no-count their semester test score as long as the score is within 20% of their semester grade. For example:
 - Student A receives a voucher based on receiving four or fewer Saturday School Points that semester. The student will still take all of their semester tests. Student A currently has an 85% in their math class for the semester. If the student receives a 70% (within the 20% range) on their semester test which could drop their overall grade, the voucher can be used to no-count that specific exam. Students who score outside of the 20% range will receive that semester score regardless of the earned voucher.
 - One voucher can be applied to one semester test.
 - The voucher does not eliminate the requirement to take the exam. The voucher is used after the fact to potentially no-count the exam after semester tests are taken and scored.
 - It is the responsibility of the student to communicate with the teacher of that testing subject by 9:00AM.
 - One voucher per semester tied to Saturday School Points (SRP skips, tardies, referrals, etc.)
 - 4 or fewer points for the semester = one voucher to be used on any final test that semester (with the exception of AP tests).
 - Vouchers do not carry over to the following semester
 - No appeals process for the voucher system
- b. Juniors and Seniors
 - Students who are absent from two or fewer periods in a given academic period may be exempt from taking semester tests. Absences coded as exempt do not count towards the total periods missed.
 - Students who have no more than nine (9) Saturday School points in any semester may be exempt from taking semester tests. If a student has ten (10) or more Saturday School points in a semester, they are required to take all exams and cannot appeal regardless of attendance.
- c. Exceptions to exempt status
 - ISS/OSS/Academic Dishonesty (cheating on a test, quiz, or major project)
 - 3 or more SRP skips leads to a revocation of semester test exemption status
 - Unexcused Saturday School skip leads to a revocation of semester test exemption
 - Rising Scholars and Dual Credit Final assessments must be taken

Appeals Process

- a. The appeals committee will be composed of five individuals: two teachers, one counselor, and two students. The identity of these members shall remain anonymous as will the identity of the student making the appeal. The Associate Principal will serve as an advisor to this committee, but will not have a vote on the appeal.
- b. A student's entire semester Saturday School points total record will be reviewed during the appeals process.
- c. Students are offered only one opportunity to appeal each semester. Any and all grounds for appeal must be

- covered at this time. Students whose appeals are not granted will not be allowed a second time for different reasons. All decisions of the appeals committee are final.
- d. Additional Saturday School points, after an appeal has been granted, will result in the loss of the incentive privilege.
 - e. The following individuals will not be eligible for an appeal:
 - Any student who has been suspended or truant.
 - ISS/OSS/Academic Dishonesty
 - 3 or more SRP skips
 - Unexcused Saturday School skip
 - f. Appeals must be submitted by the posted deadline. Appeals turned in after the deadline will not be considered. The assistant principal may handle any appeal that results from an infraction that occurs after the deadline for filing appeals has passed.