

SATURDAY SCHOOL

Full Saturday 8:30 a.m. - 2:00 p.m. (300 minutes or six class periods)

Half Saturday 8:30 a.m. - 11:00 a.m.

Lunch 11:00 a.m. to 11:30 a.m.

1. Point System: All points for items 3-10 are combined, and a running total is documented for the semester.
 - a. Each student starts at zero points every semester.
 - b. First five (5) points equals a half Saturday school. c. Ten (10) points equals a full Saturday school.
 - d. Each additional five (5) points per semester after ten equals a full Saturday school.
 - e. 26 total points equals loss of credit.
2. Procedures During Implementation:
 - a. Written verifications on assigned Saturdays will be emailed or sent to parents and how points were accumulated.
 - b. A mandatory conference will be required of all parents/guardians, & students with school administrators when a student reaches 20 points. Alternative placement may be indicated when any student receives twenty (20) points total.
 - c. Any referral, teacher request or administrative situation, when deemed necessary, could also require a conference with student, parent or both.
 - d. The first Saturday following an infraction where enough points have been accumulated, will be assigned. This is not negotiable.
 - e. Some infractions will require both Saturday school and out-of-school suspension.
3. Attendance:
 - a. Excused Absences (illness, family emergencies, parental requests, and medical-type appointments approved by the high school office).
 - i. To be excused, the office must receive a phone call by 9:00 a.m. or have on file a parental request form completed the previous day.*
 - ii. After 9:00 a.m. the office will call the home number listed in the student directory.
 - iii. * If no contact is established with parents/guardians on the day of the absence, this absence will be recorded as unexcused or truant. (If parent/guardian is unavailable, a call must be received before 9:00 a.m. the following morning to be excused or the absence will be considered unexcused/truant.)
 - b. Tardies:
 - i. One half (0.5) point per tardy.
 - ii. All students arriving late or tardy in the morning must report to the office.
 - c. Unexcused Absences (any day, part of a day, TEAM for car trouble, missed rides, oversleep, etc. are unexcused):
 - i. First Violation
 1. One (1) point for every period missed.
 - ii. Second Violation
 1. One (1) point for every period missed.
 - iii. Third Violation
 1. One (1) point for every period missed.
 - iv. Fourth Violation
 1. One (1) point for every period missed.
 2. One (1) day suspension.
 - v. Fifth Violation
 1. One (1) point for every period missed.
 2. Three (3) days suspension.
 3. Possible loss of credit due to point total or days of attendance.
 - d. Truancy (any day or part of a day):

- i. First Violation
 - 1. Five (5) points plus one (1) for every period over one missed.
 - ii. Second Violation
 - 1. Five (5) points plus one (1) for every period over one missed.
 - 2. One (1) day suspension.
 - iii. Third Violation
 - 1. Ten (10) points plus one (1) for every period over one missed.
 - 2. Two (2) days suspension.
 - 3. Possible loss of credit due to point total.

- 4. Conduct/Discipline: Types and definitions in Handbook.
 - a. Sent to office (usually more than one infraction has occurred, or behavior is blatant)
 - i. First violation - two (2) points
 - ii. Second violation - two (2) points
 - iii. Third violation - three (3) points
 - 1. If from the same class for all three, a notice will be emailed or sent home that the next violation in that class will result in removal and loss of credit/Grade of "F". A parent/student meeting may be required for the student return to class.
 - iv. Fourth violation - four (4) points
 - v. Fifth violation - five (5) points each occurrence thereafter
 - b. Written referral - minor offenses
 - i. First* violation - one (1) point
 - ii. All future violations – one (1) point
 - iii. *Second violation (same teacher) – two (2) points each
 - c. Major displays of conduct as determined by the Administration
 - i. All violations - five (5) to ten (10) points plus
 - ii. Possible suspension
 - iii. Possible suspension followed by placement at our alternative school (Teachwell Academy).
 - d. Fighting - Any verbal or physical confrontation
 - i. Points to be determined by Administration Plus
 - ii. Possible suspension
 - iii. When deemed appropriate, turned over to the local authorities

- 5. Dress Code: Defined in Handbook.
 - a. Student may be sent home to change or clothes of appropriate nature brought to school by parents.
 - i. Two (2) points each violation, plus one additional point for each class period missed of 30 minutes or more until proper attire is obtained.

- 6. Vandalism: Defined in Handbook.
 - a. Restitution on all violations
 - i. Each occurrence or repeated violations - points will be determined by Administration plus
 - ii. Possible suspension
 - iii. When deemed appropriate, turned over to the local authorities

- 7. Stealing: Defined in Handbook.
 - a. The following disciplinary action will result:
 - i. Possible suspension
 - ii. First violation – one (1) to ten (10) points
 - iii. Second violation – five (5) to ten (10) points
 - iv. Third violation – long term suspension or expulsion from school
 - v. When deemed appropriate, turned over to the local authorities
 - b. This policy applies to all school sponsored trips.

8. Cheating or Forgery: Defined in Handbook.
 - a. Severity determined by Administration - minimum points assessed
 - i. Possible suspension
 - ii. First violation - three (3) points (zero -0- in test or project)
 - iii. Second violation - five (5) points (zero -0- in test or project)
 - iv. Third or more violations - ten (10) points (zero -0- in test or project)
 - b. A student caught cheating on a test or project will lose their semester test exemption privilege for that class.
9. Alcohol/Drugs: Defined in Handbook.
 - a. Any substance possession
 - i. First violation - five (5) to ten (10) points/half or full Saturday school and short term suspension
 - ii. Second violation - ten (10) points/two full Saturday schools and short term suspension
 - iii. Third violation - long term suspension or recommendation to board for expulsion.
 - iv. Local authorities will immediately be contacted in each incident.
 - b. Usage/Under the Influence
 - i. First violation - Short term suspension, plus one full Saturday school; student will attend a drug/alcohol evaluation provided by the District, and ten (10) points.
 - ii. Second violation - Long term suspension (requires board hearing), two full Saturday school days, and ten (10) points.
 - iii. Third violation - Expulsion
 - iv. Local authorities will be immediately contacted in each incident
 - c. Sales/Distribution (to include providing free of charge)
 - i. First Violation: expulsion
10. Tobacco Products
 - a. Possession, usage, sale or distribution
 - i. First Violation: Two (2) days of suspension, plus five points and half day of Saturday School.
 - ii. Second Violation: Three (3) days of out of school suspension, plus five points and full day of Saturday School.
 - iii. Third Violation: Five (5) days of out of school suspension, mandatory parent meeting, and/or possible alternative placement.
 - iv. Local authorities will be immediately contacted.
11. Full Year Requirements
 - a. Violations or infractions of any part thereof in numbers 6 through 11 become consecutive or multiple in numerical order.
 - b. Although each student returns to zero points at the start of every semester, items 7 through 11 are in effect for the full school year and penalties coincide with the number of incidents that student has incurred during the year, not each semester.