

ATTENDANCE

- A. Absenteeism: Absence from school during regularly scheduled school hours.
 - 1. If a student is expected to be absent, parents should call the school by 8:30 a.m. If no call is received by 8:30 a.m., the school will call the home and make every effort to contact a parent to verify the absence. When unable to reach a parent we may contact the school resource officer. A written excuse is not necessary if a phone call has been made by the parent. An answering machine is available during off hours so that a message may be recorded.
 - 2. Whenever any student is absent (excused or unexcused) more than five (5) days in any semester, a letter will be sent home to the parents/guardians outlining attendance responsibilities and possible consequences of escalating absences. Nine (9) or more absences in a semester are considered to be excessive by the Brandon Valley School District. After nine absences in a semester, a contract will need to be signed by the parent, student, administrator, and/or school resource officer. It is important to note that all absences (excused and unexcused) count in the overall total.
- B. Tardiness JrK – 4:
 - 1. In the event of excessive tardies, the principal will contact parents/guardians outlining responsibilities [after five (5)] and possible consequences of escalating tardiness [after nine (9)].
 - 2. Truancy: Truancy is defined as any absence not approved by the school.